
NOTICE
OF
43RD ANNUAL GENERAL MEETING

Notice is hereby given that the 43rd Annual General Meeting (“AGM”) of Desh Rakshak Aushdhalaya Limited will be held on **Monday, 30th day of September, 2024 at 04:00 P.M.** at the Registered office of the company situated at **Bhagwant Kuti Kankhal, Haridwar, Uttarakhand-249408** to transact the following business:-

ORDINARY BUSINESS:

1. ADOPTION OF ANNUAL FINANCIAL STATEMENTS

To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2024 together with the reports of the Board of Directors (‘the Board’) and auditors thereon.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** the Audited Financial Statements of the Company for the financial year ended as on March 31, 2024 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered, approved and adopted.”

2. RE-APPOINTMENT OF MRS.BHUMIKA PARWANI, LIABLE TO RETIRE BY ROTATION:

To appoint a Director in place of Mrs. Bhumika Parwani (**DIN:** 09732792), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 (the “Act”) and the rules made there under (including any statutory

modification(s) or re-enactment thereof for the time being in force), and applicable clauses of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the consent of the members of the company be and is hereby accorded to appoint Mrs. Bhumi Parwani (**DIN: 09732792**) as Non-Executive Director of the Company in professional capacity being liable to retire by rotation, upon the terms and conditions as recommended by the Board of Directors in its meeting.”

“**RESOLVED FURTHER THAT** the shareholders have approved the terms and conditions as recommended by Board of Directors.”

“**RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, any director or Company Secretary of the Company be and is hereby jointly and/or severally authorized, to do all the acts, deeds, matters and things as he may in his absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in this regard and to sign and execute and file all necessary documents, applications, returns, forms and writings as may be necessary, proper, desirable or expedient to give effect of this resolution.”

SPECIAL BUSINESS:

3. RE-APPOINTMENT OF MR. ARIHANT KUMAR JAIN (DIN: 06401053) AS WHOLE-TIME DIRECTOR OF THE COMPANY FOR THE FURTHER PERIOD OF 5 YEARS AND PAYMENT OF REMUNERATION THEREOF

To seek approval for the re-appointment of Mr. Arihant Kumar Jain (**DIN: 06401053**) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as **Special Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198 and 203 read with Schedule V of the Companies Act, 2013 (“**the Act**”) and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other applicable provisions, if any, of the Act (including any statutory modification(s), amendment(s) or re-enactment thereof for the time being in force) and applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and on the recommendation of the Members of the Nomination and Remuneration Committee and as per applicable clauses of the Articles of Association of the Company, the approval of the Members of the Company be and is hereby accorded to re-appoint Mr. Arihant Kumar Jain (**DIN: 06401053**) as the Whole-time director of the Company for a further period of five years with effect from the date of Annual General Meeting upon the terms and conditions submitted to this meeting and for identification signed by Chairman thereto, which is hereby specifically approved with authority to

the Board of Directors including committees thereof, to alter and/or vary such terms and conditions of the said re-appointment, within the limits, if any, prescribed in the Act and/or Schedules thereto”.

“**RESOLVED FURTHER THAT** in the event of inadequacy of profits for any financial year during the tenure of Mr. Arihant Kumar Jain (**DIN:** 06401053), remuneration to be paid in accordance with the provisions prescribed under Section 197 read with Schedule V to the Act and rules framed thereunder and any other applicable provisions of the Act or any statutory modification or re-enactment thereof.”

“**RESOLVED FURTHER THAT** subject to the provisions of the Act and the rules, circulars, orders and notifications issued there under (including any statutory modification or re-enactment thereof for the time being in force), read with Schedule V of the Act and/or guidelines for managerial remuneration issued by the Government of India or other appropriate authority in that behalf as in force and as amended from time to time, the Board including committees be and is hereby authorized to vary and alter the terms and conditions of the said re-appointment for increase or vary the remuneration to be paid and provided from time to time to Mr. Arihant Kumar Jain (**DIN:** 06401053).”

“**RESOLVED FURTHER THAT** any of the director(s) or company secretary of the Company be and are hereby jointly and/or severally authorized to do all acts, deeds, matters and things and execute all documents and take all steps and give such directions as may be required, necessary, expedient or desirable in connection with or incidental for giving effect to the above resolution, including but not limited to completing the necessary formalities relating to filing of necessary statutory forms and any other relevant documents with the concerned Registrar of Companies and undertaking all matters incidental and ancillary thereto as may be required to be complied with by the Company.”

4. RE-APPOINTMENT OF MRS. MONIKA JAIN (DIN: 03403491) AS WHOLE-TIME DIRECTOR OF THE COMPANY FOR THE FURTHER PERIOD OF 5 YEARS AND PAYMENT OF REMUNERATION THEREOF

To seek approval for the re-appointment of Mrs. Monika Jain (**DIN:** 03403491) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as **Special Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198 and 203 read with Schedule V of the Companies Act, 2013 (“**the Act**”) and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other applicable provisions, if any, of the Act (including any statutory modification(s), amendment(s) or re-enactment thereof for the time being in force) and applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and on the recommendation of the Members of the Nomination and Remuneration Committee and as per

applicable clauses of the Articles of Association of the Company, the approval of the Members of the Company be and is hereby accorded to re-appoint Mrs. Monika Jain (**DIN:** 03403491) as the Whole-time director of the Company for a further period of five years with effect from the date of Annual General Meeting upon the terms and conditions submitted to this meeting and for identification signed by Chairman thereto, which is hereby specifically approved with authority to the Board of Directors including committees thereof, to alter and/or vary such terms and conditions of the said re-appointment, within the limits, if any, prescribed in the Act and/or Schedules thereto”.

“**RESOLVED FURTHER THAT** in the event of inadequacy of profits for any financial year during the tenure of Mrs. Monika Jain (**DIN:** 03403491), remuneration to be paid in accordance with the provisions prescribed under Section 197 read with Schedule V to the Act and rules framed thereunder and any other applicable provisions of the Act or any statutory modification or re-enactment thereof.”

“**RESOLVED FURTHER THAT** subject to the provisions of the Act and the rules, circulars, orders and notifications issued there under (including any statutory modification or re-enactment thereof for the time being in force), read with Schedule V of the Act and/or guidelines for managerial remuneration issued by the Government of India or other appropriate authority in that behalf as in force and as amended from time to time, the Board including committees be and is hereby authorized to vary and alter the terms and conditions of the said re-appointment for increase or vary the remuneration to be paid and provided from time to time to Mrs. Monika Jain (**DIN:** 03403491).”

“**RESOLVED FURTHER THAT** any of the director(s) or company secretary of the Company be and are hereby jointly and/or severally authorized to do all acts, deeds, matters and things and execute all documents and take all steps and give such directions as may be required, necessary, expedient or desirable in connection with or incidental for giving effect to the above resolution, including but not limited to completing the necessary formalities relating to filing of necessary statutory forms and any other relevant documents with the concerned Registrar of Companies and undertaking all matters incidental and ancillary thereto as may be required to be complied with by the Company.”

All the members are requested to attend the meeting.

Place: Haridwar

Date: 06/09/2024

For and on behalf of the Board
For Desh Rakshak Aushdhalaya Limited

Sd/-

Tosh Kumar Jain

Chairman & Managing Director

DIN: 01540363

NOTES:

1. The company is providing facility for voting by electronic means and the business may be transacted through such voting, however, the company has adopted physical mode for convening its 43rd Annual General Meeting. Therefore, members can also opt to physically attend the Annual General Meeting of the company.
2. The Explanatory Statement pursuant to the provisions of Section 102 (1) of the Companies Act, 2013 (“the Act”) setting out material facts concerning the business with respect to Item Nos. 3 and 4 forms part of this Notice. Additional information as required under Regulation 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards-2 issued by the Institute of Company Secretaries of India, the relevant details of Directors seeking appointment/re-appointment at the Annual General Meeting (“AGM”) are given in the Explanatory Statement and Annexure-A to the AGM notice. The directors have furnished consent for their appointment/re-appointment as required under the Companies Act, 2013 and the Rules thereunder.
3. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the Annual General Meeting. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (“NSDL”) for facilitating voting through electronic means, as the authorized e-Voting’s agency. The facility of casting votes by a member using remote e-voting system will be provided by NSDL.
4. The facility for voting either through ballot or polling paper shall also be made available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting.
5. The members who have cast their vote by remote-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
6. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ANOTHER PERSON (WHETHER A SHAREHOLDER OR NOT) AS HIS/HER PROXY OR, WHERE THAT IS ALLOWED, ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF, AND THE PROXY NEED NOT BE A MEMBER BUT A PROXY SO APPOINTED SHALL NOT HAVE ANY

RIGHT TO SPEAK AT THE MEETING AND CAN VOTE ONLY ON A POLL. The proxies in order to be effective must be duly signed and received at the registered office of the Company not less than 48 hours before the commencement of the meeting. Proxy form is annexed to the notice as ANNEXURE-C.

7. A person can act as a proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten (10%) percent of the total share capital of the company carrying voting rights. A member holding more than ten (10%) percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
8. An instrument appointing proxy is valid only if it is properly stamped as per the applicable law. Blank or incomplete, unstamped or inadequately stamped, undated proxies or proxies upon which the stamp not been cancelled, will be considered as invalid. If the Company receives multiple proxies for the same holdings of a Member, the proxy which is dated last will be considered as valid. If such multiple proxies are not dated or they bear the same date without specific mention of time, all such proxies shall be considered as invalid.
9. Members/ proxies should bring the attendance slip duly filled in for attending the meeting.
10. Proxies Holder shall prove his identity at the time of attending Meeting.
11. Members are requested to bring their Original photo ID (like PAN Card, Aadhar Card, Voter Identity Card, etc, having photo identity) while attending the meeting.
12. Only bona-fide members of the Company whose names appear on the Register of Members/Proxy holders, as on the cut off date i.e. 23rd day of September, 2024 in possession of valid attendance slips duly filled and signed will be permitted to attend the meeting. The Company reserves its right to take all steps as may be deemed necessary to restrict non-members from attending the meeting.
13. In order to enable us to register your attendance at the venue of the Annual General Meeting, we request you to bring your folio number/demat account number/DP ID-Client ID to enable us to give you a duly filled attendance slip for your signature and participation at the meeting.
14. Members are requested to quote their Folio no. or DP ID / Client ID, in case shares are in physical /dematerialized form, as the case may be, in all correspondence with the Company / Registrar and Share Transfer Agent.

15. Corporate/Institutional members (i.e. other than individuals, HUF, NRI, etc) are required to send scanned copy of its Board or governing body resolution/authorization etc., authorizing its representative to attend AGM on its behalf and to vote through remote e-voting. The said Resolution/Authorization be sent to the Scrutinizer by email through its registered email address to rchsharmacs@yahoo.com with a copy marked to evoting@nsdl.co.in and dral96@yahoo.in.
16. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
17. Members of the Company holding shares either in physical form or in Dematerialized forms as on Benpos date will receive Annual Report for the financial year 2023-24.
18. Pursuant to Section 91 of the Companies Act, 2013, the Registers of Members and Share Transfer Books of the Company will remain closed from Tuesday, September 24, 2024 to Monday, September 30, 2024 (both days inclusive) for the purpose of annual closure of books.
19. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are therefore requested to submit the PAN details to their respective Depository Participants with whom they are maintaining their demat account(s). Members holding shares in physical form can submit their PAN details to the Registrar and Share Transfer Agent, M/s MAS Services Limited, T-34, IInd Floor Okhla Industrial Area Phase-II, New Delhi-110020.
20. In accordance with the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, any request for physical transfer of shares shall not be processed unless the share held in dematerialized form.

Further, in compliance with Securities and Exchange Board of India vide its circular SEBI/HO/ MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated 25th January 2022, the following requests received by the Company in physical form will be processed and the shares will be issued in dematerialization form only:-

- (i) Issue of duplicate share certificate;
- (ii) Claim from unclaimed suspense account;
- (iii) Renewal/Exchange of securities certificate;
- (iv) Endorsement;
- (v) Sub-division / splitting of securities certificate;

- (vi) Consolidation of securities certificates/folios;
- (vii) Transmission;
- (viii) Transposition

For this purpose, the securities holder/claimant shall submit a duly filled up Form ISR-4 which is hosted on the website of the company as well as on the website of MAS Services Ltd, Registrar and share transfer agent (RTA).

Members holding shares in physical form are requested to dematerialize their holdings at the earliest.

21. The Securities and Exchange Board of India (“SEBI”) vide its master circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 for Registrars to an Issue and Share Transfer Agents dated May 17, 2023 and circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 (now rescinded due to issuance of Master Circular for Registrars to an Issue and Share Transfer Agents dated May 17, 2023) has made it mandatory for the shareholders holding securities in physical form to furnish PAN, KYC (complete postal address with pin-code, contact number, email id, bank account details with MICR-CODE & IFS CODE), specimen signature and Nomination details to the Registrar and Share Transfer Agent (“RTA”) of the Company.

Effective from 1st October 2023, RTA discontinued process any service requests or complaints received from the member until unless above mentioned documents/details will not be completed by shareholder.

As per the above mentioned SEBI circulars, in case a holder of physical securities failed to furnish PAN, nomination, contact details, bank account details and specimen signature by October 1, 2023, RTA was obligated to freeze such folios. To mitigate unintended challenges on account of freezing of folios, SEBI vide its circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023, has done away with the provision regarding freezing of folios not having PAN, KYC, and nomination details.

22. In view of the above, shareholders of the Company holding securities in physical form are requested to provide following documents/details to RTA:
- (i) PAN; (using Form ISR-1)
 - (ii) Nomination in Form No.SH-13 or submit declaration to ‘Opt-out’ Nomination in Form ISR-3 or cancellation or variation of nomination in Form No.SH-14;

- (iii) Contact details including Postal address with PIN code, Mobile Number, E-mail address; (using Form ISR-1)
- (iv) Bank Account details including Bank and Branch name, Bank account number, IFS code; (using Form ISR-1)
- (v) Specimen signature. (using Form ISR-1), (using Form ISR-2) (As may be Applicable)

All of above required documents/details to be sent at the address of registered office of the RTA. The aforesaid documents/details can be made available through “In Person Verification” (IPV) or through post or through electronic mode with e-sign. The shareholders can download the forms mentioned in above mentioned SEBI circular from the website of the Company i.e. www.deshrakshak.in or RTA website i.e. www.masserv.com.

23. As per Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, securities of listed companies can be transferred/transmitted only in dematerialized form. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company Secretary or MAS Services Limited, Company’s Registrar and Share Transfer Agents (“RTA”) (Tel. No. 011-26387281/82/83) for assistance in this regard.
24. Members who have not yet registered their e-mail addresses are requested to register the same with their Depository Participants (“DP”) in case the shares are held by them in electronic form and with the Company/RTA in case the shares are held by them in physical form.
25. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone / mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details etc., to their DPs if the shares are held by them in electronic form and to the RTA if the shares are held by them in physical form.
26. For receiving all future correspondence (including Annual Report) from the Company electronically–

In case you have not registered your email ID with the Company/ Depository, please follow below instructions to register your email ID for obtaining Annual Report for FY 2023-2024.

Physical Holding

Send a signed request letter to Registrar and Transfer Agents of the Company, MAS Services Limited at investor@masserv.com providing Folio Number, Name of the Shareholder, scanned copy of the Share Certificate (Front and Back), PAN (Self attested scanned copy of PAN Card), AADHAR (Self attested scanned copy of Aadhar Card) with subject line (Register E-mail ID of Folio No (Mention Folio No) of Desh Rakshak Aushdhalaya Limited.

Demat Holding

Please contact your Depository Participant (DP) and register your email address as per the process advised by DP.

27. Members are requested to address all the correspondence to the Registrar and Share Transfer Agents, MAS Services Limited, T-34, IInd Floor Okhla Industrial Area Phase-II, New Delhi-110020.
28. Members are requested to intimate/update changes, if any, in postal address, e-mail address, mobile number, PAN, nomination details, bank details such as name of the bank and branch, bank account number, IFSC Code etc., as per instructions set out below:

Members holding the shares in electronic form should furnish the above details to their Depository Participant (“DP”) in the prescribed form provided by the DP.

29. The Company appointed MAS Services Limited, as its Registrars and Share Transfer Agents (“RTA”) for rendering the entire range of services to the Shareholders of the Company. Accordingly, all documents, demat request, change of address intimation and other communication in relation thereto with respect to shares in electronic form or physical form should be addressed to the RTA directly quoting Folio No./Demat Account, full name and name of the Company as Desh Rakshak Aushdhalaya Limited.
30. Non Resident Indian members are requested to inform the Company’s RTA, immediately of any change in their residential status on return to India for permanent settlement, their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code, IFS Code and MICR Code, as applicable, if such details were not furnished earlier.
31. The Company’s Securities are listed on BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001.
32. The Company has set Monday, 23rd day of September, 2024 as the "Cut-off Date" for taking record of the shareholders of the Company who will be eligible for casting their vote on the

resolution to be passed in the 43rd Annual General Meeting. A person who is not the member as on the cut off date should treat this notice for information purposes only.

33. The Board of Directors has appointed R.C. Sharma and Associates, Practicing Company Secretaries, (FCS No. 5524, CP No. 7957) as the Scrutinizer to scrutinize the voting and remote e-voting process in a fair and transparent manner.
34. The Scrutinizer shall after the conclusion of voting at the annual general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than 48 Hours of the conclusion of the Annual General Meeting, a Consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
35. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company at <https://www.deshrakshak.in>. The results shall also be uploaded to the Stock Exchange where the shares of the company are listed within 2 working days of the conclusion of the Annual General Meeting.
36. The Registers under the Companies Act, 2013 will be available for inspection by the Members at the Annual General Meeting.
37. Members may note that the Notice calling Annual General Meeting along with the explanatory statement and Annual Report 2023-24 are available on the website of the Company at www.deshrakshak.in and on the website of the Stock Exchange i.e. BSE Limited at www.bseindia.com and on the website of National Securities Depository Limited ("NSDL") i.e. www.evoting.nsdl.com (the Authorised agency for providing voting through electronic means).
38. The Annual Report is also available at the website of RTA MAS Services Limited viz. <https://www.masserv.com>.
39. Ministry of Corporate Affairs, Government of India, through its Circulars Nos. 17/2011 dated 21st April, 2011 and 18/2011 dated 29th April, 2011, respectively, has allowed companies to send documents viz. Notices of meetings, Annual Reports and other shareholder communication to their shareholders electronically as part of its Green Initiatives in corporate governance.

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40. In case a person has become a member of the Company after dispatch of the Annual General Meeting Notice, but on or before the cut-off date for voting i.e. Monday, September 23, 2024, such person may obtain the User ID and Password from RTA by e-mail request on investor@masserv.com
 41. With a view to helping us serve the members better, members who hold shares in identical names and in the same order of names in more than one folio are requested to write to the Company to consolidate their holdings in one folio.
 42. Shareholders intending to require information about accounts to be explained in the meeting are requested to inform the Company at following email id dral96@yahoo.in at least seven days in advance of the Annual General Meeting. Also, Members who require e-communication and in case of any queries regarding the Annual Report, Members may write to dral96@yahoo.in.
 43. Shareholders are requested to bring their copy of Annual Report to the Meeting as the practice of handing out copies of the Annual Report at the Annual General Meeting has been discontinued in view of the green initiative and environmental cause.
 44. Members may also note that the Annual Report for the financial year 2023-24 together with the Notice of 43rd Annual General Meeting, Attendance Slip, Proxy Form, Ballot Paper and Route Map will also be available on the website of the Company viz. <https://www.deshrakshak.in> for their download.
 45. Attendance Slip (Annexure-B), Proxy Form (Annexure-C), Ballot Paper (Annexure-D) have been enclosed herein. Route Map giving directions to the venue of the meeting is also annexed to the Annual Report.
 46. The Annual Listing Fees for the year 2024-2025 have been paid by the Company to the BSE Limited where the shares of the Company are listed.
 47. The Independent Directors of the company has furnished the requisite declaration for independence as per Section 149 of the Companies Act, 2013.
 48. Electronic copy of the Annual Report for 2024 is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes.

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49. Members may also note that the Notice of the 43rd Annual General Meeting and the Annual Report for 2024 will also be available on the Company's website www.deshrakshak.in, website of NSDL www.evoting.nsdl.com and website of MAS Services Limited www.masserv.com for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office located in Haridwar for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's email id: dral96@yahoo.in.
 50. All documents and documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours (9.00 am to 5.00 pm) on all working days except Monday, 30th September, 2024, the date of the Annual General Meeting of the Company.
 51. Only registered members carrying the attendance slips and the holders of valid proxies registered with the Company will be permitted to attend the meeting.
 52. The facility for voting through Ballot / Polling Paper shall also be made available at the meeting and Members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting.
 53. In terms of Section 72 of the Companies Act, 2013 and the applicable provisions, the shareholders of the Company may nominate a person in whose name the shares held by him/them shall vest in the event of his/their death. Shareholders desirous of availing this facility may submit the requisite nomination form.
 54. The Company entered into agreements with Central Depository Services (India) Limited ("CDSL") and National Securities Depository Limited ("NSDL") to offer depository services to the Shareholders. Shareholders can open account with any of the depository participant registered with CDSL and NSDL.
 55. Any member requiring further information on the Accounts at the meeting is requested to send the queries in writing to the Company Secretary of the company by 23rd September, 2024.
 56. In terms of the Securities and Exchange Board of India Circular dated 09/12/2020, the depository shall send SMS/email alerts regarding the details of the upcoming Annual General Meeting to the demat holders atleast 2 days prior to the date of commencement of e-

voting. Hence, members are requested to update the mobile no./email ID with their respective depository participants.

57. Dispute Resolution Mechanism at Stock Exchanges Securities and Exchange Board of India, vide its circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/76 dated May 30, 2022, provided an option for arbitration as a Dispute Resolution Mechanism for investors. As per this circular, investors can opt for arbitration with Stock Exchanges in case of any dispute against the Company or its Registrar and Transfer Agent on delay or default in processing any investor services related request.

OTHER INFORMATION

58. In respect of the matters pertaining to Bank details, ECS mandates, nomination, power of attorney, change in name/address etc., the members are requested to approach the Company's Registrars and Shares Transfer Agents, in respect of shares held in physical form and the respective Depository Participants, in case of shares held in electronic form. In all correspondence with the Company/Registrars and Share Transfer Agents, members are requested to quote their account/folio numbers or DP ID and Client ID for physical or electronic holdings respectively.

59. As a part of "Green initiative in the Corporate Governance", The Ministry of Corporate Affairs vide its circular nos. 17/2011 and 1/2011 dated 21.04.2011 and 29.04.2011, respectively, has permitted the companies to serve the documents, namely, Notice of General Meeting, Balance Sheet, Statement of Profit & Loss, Auditor's Report, Director's Report, etc., to the members through e-mail.

60. The Notice calling the Annual General Meeting has been uploaded on the website of the Company at www.deshrakshak.in. The Notice can also be accessed from the website of the Stock Exchange i.e., BSE Limited at www.bseindia.com. The 43rd Annual General Meeting Notice is also disseminated on the website of NSDL (agency for providing the Remote e-Voting facility before the

Annual General Meeting) i.e. www.evoting.nsdl.com.

Place: Haridwar
Date: 06/09/2024

For and on behalf of the Board
For Desh Rakshak Aushdhalaya Limited

Sd/-
Tosh Kumar Jain
Chairman & Managing Director
DIN: 01540363

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on Friday, 27th day of September, 2024 at 9:00 A.M. and ends on Sunday, 29th day of September, 2024 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter and at the end of remote e-voting period, the facility for remote e-voting will be forthwith blocked. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e.23rd day of September, 2024, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 23rd day of September, 2024.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:





Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “ Beneficial Owner ” icon under “ Login ” which is available under ‘ IDeAS ’ section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “ Access to e-Voting ” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period

	<p>If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <ol style="list-style-type: none"> 2. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 3. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi

	<p>username & password.</p> <ol style="list-style-type: none"> 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000 and 022 - 2499 7000 and 022-2499 4545
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for e-Voting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to rcsharmacs@yahoo.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 and 022 - 2499 7000 and 022- 2499 4545 or send a request to Pallavi Mhatre at evoting@nsdl.com.

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to dral96@yahoo.in.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to dral96@yahoo.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

General Instructions

- i. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting.
- ii. R.C. Sharma and Associates, Practicing Company Secretaries, (Membership No. FCS-5524 & CP No. 7957) appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- iii. The Chairman shall, at the Annual General Meeting, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, for all those members who are present at the Annual General Meeting but have not cast their votes by availing the remote e-voting facility.
- iv. The Scrutinizer shall after the conclusion of voting at the Annual General Meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than 48 hours of the conclusion of the Annual General Meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the

Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

- v. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company www.deshrakshak.in and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing and communicated to the BSE Limited.

• **DECLARATION OF RESULTS**

1. The results of the electronic voting shall be declared to the Stock Exchanges after the conclusion of Annual General Meeting. The results along with the Scrutinizer's Report shall also be placed on the website of the Company at www.deshrakshak.in and on the website of NSDL <https://www.evoting.nsdl.com> immediately. The Company shall simultaneously forward the results to the BSE Limited, where the shares of the Company are listed.

2. The Scrutinizer after scrutinizing the votes cast by remote e-voting and voting during the Annual General Meeting will make a consolidated Scrutinizer's Report and submit the same not later than 48 hours of conclusion of the Annual General Meeting to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same.

3. The results declared along with the scrutinizer's report, will be hosted on the website of the Company at www.deshrakshak.in and on the website of NSDL, immediately after the declaration of the result by the Chairperson or a person authorized by him in writing and communicated to the Stock Exchanges.

Place: Haridwar
Date: 06.09.2024

For and on behalf of the Board
For Desh Rakshak Aushdhalaya Limited

Sd/-

Tosh Kumar Jain

Chairman & Managing Director

DIN: 01540363

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

The following Explanatory Statements, as required under Section 102 of the Companies Act, 2013, set out all material facts relating to the business under Item Nos. 3 and 4 of the accompanying Notice.

ITEM NO.3: RE-APPOINTMENT OF MR. ARIHANT KUMAR JAIN (DIN: 06401053) AS WHOLE-TIME DIRECTOR OF THE COMPANY FOR THE FURTHER PERIOD OF 5 YEARS AND PAYMENT OF REMUNERATION THEREOF

Keeping in view of completion of tenure of Mr. Arihant Kumar Jain (**DIN: 06401053**) as Whole-time director of the company, at this Annual General Meeting and being liable to be re-appointed.

Mr. Arihant Kumar Jain (**DIN: 06401053**) is not disqualified from being appointed as whole-time director of the company in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as a whole-time director and he has not been debarred from holding the office of director or continuing as a director of company by Securities and Exchange Board of India/Ministry of Corporate Affairs or any other authority in India or abroad.

Mr. Arihant Kumar Jain (**DIN: 06401053**) has relevant experience and expertise in the field of Capital Market and having ample knowledge in the field of accounts, finance and managing the business.

The re-appointment and remuneration of the whole-time director approved by the Nomination and Remuneration Committee.

The terms and conditions and remuneration for re-appointment of Mr. Arihant Kumar Jain (**DIN: 06401053**) are as under:

Salary: Rs. 3,60,000/- (Rupees Three Lakhs Sixty Thousand Only) per annum, with an increment to be determined by the Board of Directors, including Committee thereof, effective from the 1st day of April each year.

Fixed pay: Rs. 3,60,000/- (Rupees Three Lakhs Sixty Thousand Only) per annum.

Variable Remuneration: Performance linked incentives shall be payable based on performance, reviewed and approved by the Nomination and Remuneration Committee, and will be paid if the employee is on the rolls of the Company on the payment date.

Stock Options: No Options are proposed to be granted under this resolution and any future ESOP grants will be subject to approval of Members, as may be required under applicable laws.

Perquisites: As per Company's policy and shall be within the remuneration as stated above.

Statutory Benefits and other Company benefits: As per the Company's policy, from time to time, including but not limited to contribution to provident fund, gratuity, leave encashment, medical insurance for self and family.

Notice Period: The notice period is 60 days for resignation from the company.

Severance fees: As per Company's policy and shall be payable based on performance, reviewed and approved by the Nomination and Remuneration Committee.

Reimbursement of Expenses:

1. Expenses incurred for travelling, boarding and lodging including for spouse and attendant(s) during business trips and provision of car(s) for use on Company's business and communication expenses at residence for business purpose shall be reimbursed at actuals and not considered as perquisites.

2. Mr. Arihant Kumar Jain (**DIN:** 06401053) shall also be entitled to reimbursement of all legitimate expenses incurred by him in performance of his professional duties including but not limited to communication and travel expenses (including but not limited to reimbursements related to mobile bill, data card bills, internet bills, travel expenses, meal expenses etc. as per Company policy).

Notwithstanding anything to the contrary contained herein, where in any financial year during the tenure of the whole-time director, the Company has no profits or its profits are inadequate, the Company will pay to the whole-time director remuneration by way of salary, allowances and perquisites not exceeding the ceiling laid down in Schedule V of the Companies Act, 2013 as may be decided by the Board of Directors of the Company, after obtaining suitable recommendation from the Nomination and Remuneration Committee of the Board of Directors of the Company.

The scope and quantum of remuneration specified hereinabove, may be enhanced, enlarged, widened, altered or varied by the Board of Directors on the recommendation of the Nomination and Remuneration Committee, in the light of and in conformity with any amendments to the relevant

provisions of the Companies Act, 2013 and/or the rules and regulations made thereunder and/or such guidelines as may be announced by the Central Government from time to time.

The required documents is available for inspection in electronic mode or physical mode by the members of the company at the Registered Office of the Company on working days during business hours and is also made available for inspection at the Annual General Meeting.

Members of the Nomination and Remuneration Committee of the Company have recommended Board for re-appointment of Mr. Arihant Kumar Jain (**DIN:** 06401053) as the Whole-time director of the Company and payment of remuneration thereof as detailed in the resolution.

The Board of Directors recommends the special resolution for approval of the Members of the Company.

None of the Directors, key Managerial Personnel and their relatives are concerned or interested, financially or otherwise, in the said resolution except Mrs. Monika Jain, Whole-time Director, Mr. Tosh Kumar Jain, Managing Director being the relative, may be deemed to be interested in this resolution to the extent of re-appointment and remuneration which Mr. Arihant Kumar Jain (**DIN:** 06401053), is entitled to receive as Whole-time director.

Additional information as required under Schedule V of the Companies Act, 2013 with respect to Item no. 3.

I. General Information

(a) Nature of industry: The company engaged in manufacturing of ayurvedic and herbal product.

(b) Date or expected date of commencement of commercial production: The Company commenced business from the date of its incorporation on September 14, 1981.

(c) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus: Not Applicable

(d) Financial performance based on given indicators: The company profit after tax as on 31.03.2024 is Rs. 42,75,361 and as on 31.03.2023 is Rs. 40,56,551. The company net worth as on 31.03.2024 is Rs. 9,47,85,791 and as on 31.03.2023 is Rs. 9,13,46,230.

(e) Foreign investments or collaborations, if any: Not Applicable

II. Information about the appointee:

a) Background details, job profile and suitability:

Mr. Arihant Kumar Jain (**DIN:** 06401053), holds a bachelor's degree. He is presently whole-time of the Company and in his present role with the Company, he is responsible for devising the operational strategy and driving overall governance.

b) Past Remuneration: Rs. 3,60,000 p.a.

c) Remuneration proposed: As mentioned in the explanatory statement above.

d) Recognition or awards: Nil

e) Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of origin): Considering the size of the Company, the profile of Mr. Arihant Kumar Jain (**DIN:** 06401053), his responsibilities and the industry benchmarks, the remuneration proposed is in line with remuneration drawn for similar positions in companies of similar scale and size.

f) Pecuniary relationship directly or indirectly with the Company, or relationship with the Managerial Personnel or other Director, if any: Mr. Arihant Kumar Jain (**DIN:** 06401053) has no pecuniary relationship with the Company or its Key Managerial Personnels or its directors other than his remuneration in the capacity of Whole-time Director.

Mrs. Monika Jain (**DIN:** 03403491), Whole-time Director of the company is mother of Mr. Arihant Kumar Jain and Mr. Tosh Kumar Jain (**DIN:** 01540363), Managing Director of the company is father of Mr. Arihant Kumar Jain.

III. Other Information:

a) Reason of loss or inadequate profits: Not Applicable

b) Steps taken or proposed to be taken for improvement and expected increase in productivity and profits in measurable terms: The company focuses on to improve productivity and profit through utilization of innovative techniques of production.

DESH RAKSHAK AUSHDHALAYA LIMITED
43rd ANNUAL GENERAL MEETING



Additional information on Director(s) recommended for appointment/re-appointment as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard – 2

Name of the Director	Arihant Kumar Jain
DIN	06401053
Nationality	Indian
Date of Appointment on Board	01/06/2019
Qualification	Graduate
Date of Birth	15/05/1989
No. of Shares Held and Shareholding (%) in company	2,09,080 equity shares held and 4.71 % of the Paid-Up Share Capital of the company
List of Directorships held in other Companies	-
Chairman/Member of the committee of the other Companies	N.A.
Chairman/Member of the committee of the Board of Directors of this Company	Member of Stakeholder Relationship Committee of Desh Rakshak Aushdhalaya Limited
Remuneration paid or sought to be paid	Rs. 3,60,000/-
Relationship with other Directors/Key Managerial Personnel/Manager	Mr. Arihant Kumar Jain is son of Mr. Tosh Kumar Jain, Managing Director of the Company and Mrs. Monika Jain, Whole-time Director of the Company
Nature of Expertise in specific functional areas	Having experience in Managing Business and leadership.
Brief Resume	Mr. Arihant Kumar Jain (DIN: 06401053) aged about 35 years is a Graduate having experience of more than 5 years in accounts and Managing Business. By virtue of his background and experience, he has an extraordinarily broad and deep knowledge of the objects currently pursuing the company. He is having experience in managing the issues faced by large and complex corporations
Skills and Capabilities of an Independent Director required for the role and the manner in which the proposed person meets such requirements	N.A.
Companies from which the director has resigned in the past three years	N.A.
Terms and conditions for appointment/re-appointment	Re-appointed as Whole-time director for the period of five years, eligible for retire by rotation.
Number of meetings of the Board attended during the year	6

ITEM NO.4: RE-APPOINTMENT OF MRS. MONIKA JAIN (DIN: 03403491) AS WHOLE-TIME DIRECTOR OF THE COMPANY FOR THE FURTHER PERIOD OF 5 YEARS AND PAYMENT OF REMUNERATION THEREOF

Keeping in view of completion of tenure of Mrs. Monika Jain (DIN: 03403491) as Whole-time director of the company, at this Annual General Meeting and being liable to be re-appointed.

Mrs. Monika Jain (DIN: 03403491) is not disqualified from being appointed as whole-time director of the company in terms of Section 164 of the Companies Act, 2013 and has given her consent to act as a whole-time director and she has not been debarred from holding the office of director or continuing as a director of company by Securities and Exchange Board of India/Ministry of Corporate Affairs or any other authority in India or abroad.

Mrs. Monika Jain (DIN: 03403491) having expertise in Organisational Development which could be beneficial to the Company.

The re-appointment and remuneration of the whole-time director approved by the Nomination and Remuneration Committee.

The terms and conditions and remuneration for re-appointment of Mrs. Monika Jain (DIN: 03403491) are as under:

Salary: Rs. 6,00,000/- (Rupees Six Lakhs Only) per annum, with an increment to be determined by the Board of Directors, including Committee thereof, effective from the 1st day of April each year.

Fixed pay: Rs. 6,00,000/- (Rupees Six Lakhs Only) per annum.

Variable Remuneration: Performance linked incentives shall be payable based on performance, reviewed and approved by the Nomination and Remuneration Committee, and will be paid if the employee is on the rolls of the Company on the payment date.

Stock Options: No Options are proposed to be granted under this resolution and any future ESOP grants will be subject to approval of Members, as may be required under applicable laws.

Perquisites: As per Company's policy and shall be within the remuneration as stated above.

Statutory Benefits and other Company benefits: As per the Company's policy, from time to time, including but not limited to contribution to provident fund, gratuity, leave encashment, medical insurance for self and family.

Notice Period: The notice period is 60 days for resignation from the company.

Severance fees: As per Company's policy and shall be payable based on performance, reviewed and approved by the Nomination and Remuneration Committee.

Reimbursement of Expenses:

1. Expenses incurred for travelling, boarding and lodging including for spouse and attendant(s) during business trips and provision of car(s) for use on Company's business and communication expenses at residence for business purpose shall be reimbursed at actuals and not considered as perquisites.

2. Mrs. Monika Jain (**DIN:** 03403491) shall also be entitled to reimbursement of all legitimate expenses incurred by her in performance of her professional duties including but not limited to communication and travel expenses (including but not limited to reimbursements related to mobile bill, data card bills, internet bills, travel expenses, meal expenses etc. as per Company policy).

Notwithstanding anything to the contrary contained herein, where in any financial year during the tenure of the whole-time director, the Company has no profits or its profits are inadequate, the Company will pay to the whole-time director remuneration by way of salary, allowances and perquisites not exceeding the ceiling laid down in Schedule V of the Companies Act, 2013 as may be decided by the Board of Directors of the Company, after obtaining suitable recommendation from the Nomination and Remuneration Committee of the Board of Directors of the Company.

The scope and quantum of remuneration specified hereinabove, may be enhanced, enlarged, widened, altered or varied by the Board of Directors on the recommendation of the Nomination and Remuneration Committee, in the light of and in conformity with any amendments to the relevant provisions of the Companies Act, 2013 and/or the rules and regulations made thereunder and/or such guidelines as may be announced by the Central Government from time to time.

The required documents is available for inspection in electronic mode or physical mode by the members of the company at the Registered Office of the Company on working days during business hours and is also made available for inspection at the Annual General Meeting.

The Board of Directors recommends the special resolution for approval of the Members of the Company.

None of the Directors, key Managerial Personnel and their relatives are concerned or interested, financially or otherwise, in the said resolution except Mr. Arihant Kumar Jain, Whole-time Director, Mr. Tosh Kumar Jain, Managing Director being the relative, may be deemed to be interested in this resolution to the extent of re-appointment and remuneration which Mrs. Monika Jain (DIN: 03403491), is entitled to receive as Whole-time director.

Additional information as required under Schedule V of the Companies Act, 2013 with respect to Item no. 4.

I. General Information

(a) **Nature of industry:** The company engaged in manufacturing of ayurvedic and herbal product.

(b) **Date or expected date of commencement of commercial production:** The Company commenced business from the date of its incorporation on September 14, 1981.

(c) **In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus:** Not Applicable

(d) **Financial performance based on given indicators:** The company profit after tax as on 31.03.2024 is Rs. 42,75,361 and as on 31.03.2023 is Rs. 40,56,551. The company net worth as on 31.03.2024 is Rs. 9,47,85,791 and as on 31.03.2023 is Rs. 9,13,46,230.

(e) **Foreign investments or collaborations, if any:** Not Applicable

II. Information about the appointee:

a) Background details, job profile and suitability:

Mrs. Monika Jain (DIN: 03403491), holds a bachelor's degree. She is presently whole-time of the Company and in her present role with the Company, she is responsible for guiding in several crucial matters to the Board of the Company.

b) Past Remuneration: Rs. 6,00,000 p.a.

c) Remuneration proposed: As mentioned in the explanatory statement above.

d) **Recognition or awards:** Nil

e) **Comparative remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be with respect to the country of origin):** Considering the size of the Company, the profile of Mrs. Monika Jain (DIN: 03403491), her responsibilities and the industry benchmarks, the remuneration proposed is in line with remuneration drawn for similar positions in companies of similar scale and size.

f) **Pecuniary relationship directly or indirectly with the Company, or relationship with the Managerial Personnel or other Director, if any:** Mrs. Monika Jain (DIN: 03403491) has no pecuniary relationship with the Company or its Key Managerial Personnels or its directors other than her remuneration in the capacity of Whole-time Director.

Mr. Arihant Kumar Jain (DIN: 06401053), Whole-time Director of the company is son of Mrs. Monika Jain and Mr. Tosh Kumar Jain (DIN: 01540363), Managing Director of the company is husband of Mrs. Monika Jain.

III. Other Information:

a) **Reason of loss or inadequate profits:** Not Applicable

b) **Steps taken or proposed to be taken for improvement and expected increase in productivity and profits in measurable terms:** The company focuses on to improve productivity and profit through utilization of innovative techniques of production.

Additional information on Director(s) recommended for appointment/re-appointment as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard – 2

Name of the Director	Monika Jain
DIN	03403491
Nationality	Indian
Date of Appointment on Board	01/06/2019
Qualification	Graduate
Date of Birth	05/05/1969
No. of Shares Held and Shareholding (%) in company	12,12,020 equity shares held and 27.31 % of the Paid-Up Share Capital of the company
List of Directorships held in other Companies	1. Great Forte Herbs Private Limited 2. Bhagwat Estates Private Limited 3. Shri Bhagwant Finance Company Limited
Chairman/Member of the committee of the other	N.A.

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Companies	
Chairman/Member of the committee of the Board of Directors of this Company	-
Remuneration paid or sought to be paid	Rs. 6,00,000/-
Relationship with other Directors/Key Managerial Personnel/Manager	Mr. Arihant Kumar Jain, whole-time director of the company is son of Mrs. Monika Jain and Mr. Tosh Kumar Jain, Managing Director of the Company is husband of Mrs. Monika Jain.
Nature of Expertise in specific functional areas	She is having experience and expertise in leadership and having in depth knowledge and having an ability to guide in several crucial matters to the Board of the Company.
Brief Resume	Mrs. Monika Jain (DIN: 03403491) aged about 55 years is a Graduate having experience of more than 5 years in Managing Business and leadership. She is having vast experience in the field within which the company operates. She is having expertise in Organisational Development which could be beneficial to the Company.
Skills and Capabilities of an Independent Director required for the role and the manner in which the proposed person meets such requirements	N.A.
Companies from which the director has resigned in the past three years	N.A.
Terms and conditions for appointment/re-appointment	Re-appointed as Whole-time director for the period of five years, eligible for retire by rotation.
Number of meetings of the Board attended during the year	6

Place: Haridwar
Date: 06/09/2024

For and on behalf of the Board
For DeshRakshakAushdhalaya Limited

Sd/-
Tosh Kumar Jain
 Chairman & Managing Director
DIN: 01540363

ANNEXURE-A

Additional information on Director(s) recommended for appointment/re-appointment as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard – 2

IN RESPECT OF ITEM NO. 2

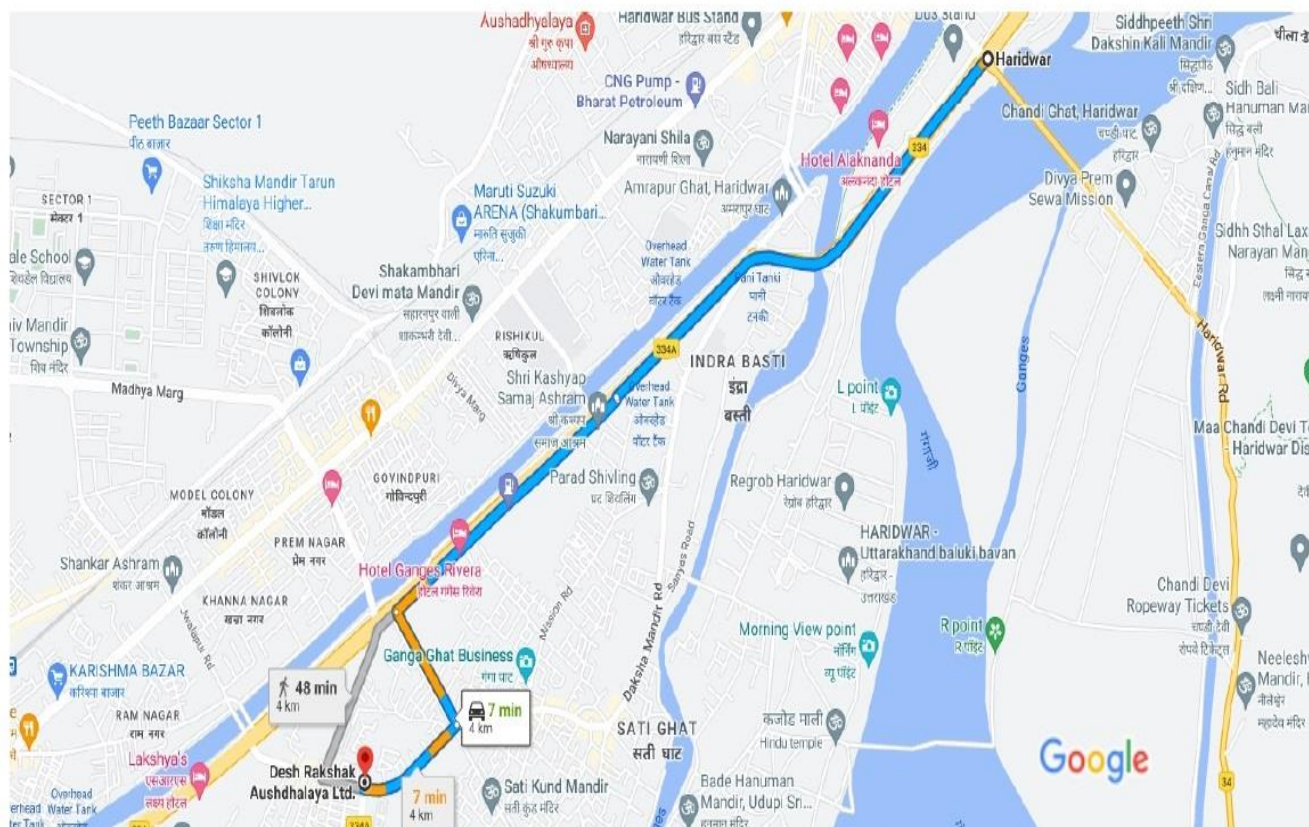
Name of the Director	Bhumika Parwani
DIN	09732792
Nationality	Indian
Date of Appointment on Board	29/09/2023
Qualification	Graduate and Professional
Date of Birth	30/10/1992
No. of Shares Held and Shareholding (%) in company	-
List of Directorships held in other Companies	1. Federal Agro Industries Private Limited 2. Ganpati Infrastructure Development Company Limited 3. HMA Agro Industries Limited
Chairman/Member of the committee of the other Companies	1. Mrs. Bhumika Parwani is member of Audit Committee, chairman of Stakeholder Relationship Committee, member of Nomination and Remuneration Committee, member of Risk Management Committee, member of Corporate Social Responsibility Committee of HMA Agro Industries Limited. 2. Mrs. Bhumika Parwani is member of Audit Committee and Nomination and Remuneration Committee of Federal Agro Industries Private Limited.
Chairman/Member of the committee of the Board of Directors of this Company	Member of Nomination and Remuneration Committee
Remuneration paid or sought to be paid	Sitting fees to be paid in real time basis
Relationship with other Directors/Key Managerial Personnel/Manager	-
Nature of Expertise in specific functional areas	Having experience in the field of accounts, audit, leadership. Mrs. Bhumika Parwani is a professional having vast experience in the field in which company engage. She is having depth knowledge and having ability to guide in several crucial matters to the board of the Company.
Brief Resume	Mrs. Bhumika Parwani (DIN: 09732792) aged about 32 years is a Graduate and professional having experience of more than 2 years in the field of accounts, audit, finance, taxation, company law, capital market and Managing Business. Mrs. Bhumika Parwani will provide valuable guidance to

	the management.
Skills and Capabilities of an Independent Director required for the role and the manner in which the proposed person meets such requirements	N.A.
Companies from which the director has resigned in the past three years	N.A.
Terms and conditions for appointment/re-appointment	Appoint as Non-Executive Director in professional capacity, eligible for retire by rotation.
Number of meetings of the Board attended during the year	6

ANNEXURES TO THE NOTICE

ROUTE MAP FOR VENUE OF 43RD ANNUAL GENERAL MEETING

AT “BHAGWANT KUTI KANKHAL, HARIDWAR, UTTARAKHAND-249408”



ANNEXURE-B

DESH RAKSHAK AUSHDHALAYA LIMITED

CIN: L33119UR1981PLC006092

Regd Off: BHAGWANT KUTI KANKHAL, HARIDWAR, UTTARAKHAND-249408

ATTENDANCE SLIP

(To be presented at the entrance)

43rd Annual General Meeting on Monday on 30th September, 2024

Name of the Member attending meeting	
Registered Address	
Reg. Folio/DP & Client No.	
No. of Shares Held	

I certify that I am a registered Shareholder/Proxy for the registered shareholder of the Company. I hereby record my presence at the 43rd Annual General Meeting of the Company at Bhagwant Kuti Kankhal, Haridwar, Uttarkhand-249408 at 04.00 P.M. on Monday, 30th September, 2024.

Members' Name _____

Proxy's Name _____

Members'/Proxy Signatures _____

Note:

- 1) Please fill this attendance slip and hand it over at the entrance of the premises.
- 2) Only Member/ Proxy holder can attend the meeting.
- 3) The Proxy, to be effective should be deposited at the Registered Office of the Company not less than FORTY EIGHT HOURS before the commencement of the meeting.
- 4) A Proxy need not be a member of the Company.
- 5) In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by Proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the Register of Members.
- 6) Member/ Proxy holder should bring his/her copy of the Annual Report for reference at the Meeting.

ANNEXURE-C

DESH RAKSHAK AUSHDHALAYA LIMITED

CIN: L33119UR1981PLC006092

Regd Off: BHAGWANT KUTI KANKHAL, HARIDWAR, UTTARAKHAND-249408

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)	
Registered Address	
E-mail Id	
Folio No /Client ID	
DP ID	

I/We, being the member(s) holding of _____ shares of the above named Company, hereby appoint:

1. Name :	E-mail Id:
Address:	
Signature: _____, or failing him	

2. Name :	E-mail Id:
Address:	
Signature: _____, or failing him	

3. Name :	E-mail Id:
Address:	
Signature:	

as my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 43rd Annual General Meeting of the Company to be held at Bhagwant Kuti Kankhal Haridwar, Uttarakhand-249408 at 04.00 P.M. on Monday, the 30th September, 2024 and at any adjournment thereof in respect of such resolutions as are indicated below:

DESH RAKSHAK AUSHDHALAYA LIMITED
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Resolution No.	Particulars	Vote	
		For	Against
Ordinary Business and Special Business			
1.	To Receive, consider and adopt the Audited Financial Statements of the company for the financial year ended 31 st March, 2024 together with the reports of the Board of Directors (“the Board”) and Auditors thereon.		
2.	To appoint a Director in place of Mrs. Bhumika Parwani (DIN: 09732792), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment		
3.	To seek approval for the re-appointment of Mr. Arihant Kumar Jain (DIN: 06401053) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.		
4.	To seek approval for the re-appointment of Mrs. Monika Jain (DIN: 03403491) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.		

Signed this ____ day of ____ 2024

Signature of Shareholder _____

Affix Revenue Stamp

Signature of Proxy holder(s) _____ Signature of the shareholder
 across Revenue Stamp

Note:

- 1) This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.
- 2) The proxy need not be a member of the company.
- 3) The holder/proxy may vote either for or against each resolution.

ANNEXURE- D

DESH RAKSHAK AUSHDHALAYA LIMITED

CIN: L33119UR1981PLC006092

Regd Off: BHAGWANT KUTI KANKHAL, HARIDWAR, UTTARAKHAND-249408

BALLOT FORM

1) Name of the first named Shareholder (In block letters): _____

2) Name(s) of the Joint Holder(s), if any:

3) Postal Address:

4) Registered Folio No. / Client ID No.:

5) Class of Share:

6) No. of Shares:

I/we hereby exercise my/our vote(s) in respect of Ordinary/ Special Resolutions enumerated below to be passed through ballot form for the businesses stated in the notice of the Company dated _____ by recording, my/our assent or dissent to the said resolutions by placing the tick (√) mark at the appropriate box below:

Resolution No.	Resolutions	Type of Resolution	No. of Shares Held	FOR I/We assent to the resolution	AGAINST I/We dissent to the resolution

1.	To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2024 together with the reports of the Board of Directors ('the Board') and auditors thereon.	Ordinary			
2.	To appoint a Director in place of Mrs. Bhunika Parwani (DIN: 09732792), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers herself for re-appointment.	Ordinary			
3.	To seek approval for the re-appointment of Mr. Arihant Kumar Jain (DIN: 06401053) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.	Special			
4.	To seek approval for the re-appointment of Mrs. Monika Jain (DIN: 03403491) as the Whole-time director of the company for the further period of five years and payment of remuneration thereof.	Special			

Place:

Date:

(Signature of the Shareholder)

Note: Please read the instructions printed overleaf carefully before exercising your vote.

INSTRUCTIONS

1. This Ballot Form will be provided to the Members who will physically present at the 43rd Annual General Meeting for the purpose of voting and who have not cast their vote through remote e-voting process.
2. Voting rights are reckoned on the basis of the shares registered in the name of the Members as on 23rd September, 2024.
4. The form should be signed by the member as per the specimen signature registered with the Company/Depository.
5. A member can request for a duplicate ballot form, if so required.
6. In case the shares are held by companies, trusts, societies, etc., the duly completed Ballot form should be accompanied by a certified true copy of the relevant Board Resolution together with their specimen signatures authorizing their representative.
7. Unsigned, incomplete, improperly or incorrectly tick marked Ballot forms will be rejected. The form will also be rejected, if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the Member or as to whether the votes are in favour or against or if the signature cannot be verified.
8. The decision of the scrutinizer on the validity of the ballot form and any other related matter shall be final.

UPDATION OF SHAREHOLDER INFORMATION

To,
Desh Rakshak Aushdhalaya Limited
Bhagwant Kuti, Kankhal,
Haridwar-249408 (Uttarakhand)

Updation of Shareholder Information

I / We request you to record the following information against my / our Folio No.:

General Information:

Folio No.:
Name of the first named Shareholder:
PAN: *
CIN / Registration No.: *
(applicable to Corporate Shareholders)
Tel No. with STD Code:
Mobile No.:
Email Id:

*Self-attested copy of the document(s) enclosed

Bank Details:

IFSC:

(11 digit)

MICR:

(9 digit)

Bank A/c Type:

Bank A/c No.: *

Name of the Bank::

Bank Branch Address:

* A blank cancelled cheque is enclosed to enable verification of bank details.

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I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I / we would not hold the Company / Registrar and Transfer Agent responsible. I / We undertake to inform any subsequent changes in the above particulars as and when the changes take place. I / We understand that the above details shall be maintained till I / we hold the securities under the above mentioned Folio No. / Beneficiary account.

Place:

Date:

Signature of Sole / First holder

REGISTRATION/UPDATION OF SHAREHOLDER INFORMATION FOR SHAREHOLDERS HOLD SHARES IN PHYSICAL FORM:

Dear Member,

Sub.: Request for furnishing PAN, KYC, nomination and Bank details

We draw your attention to the Securities and Exchange Board of India (“SEBI”) Circular No. **SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated 03rd November, 2021** and further clarification vide its **Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/ P/CIR/2021/687 dated 14th December, 2021**, wherein it was directed by SEBI to mandatorily update the PAN, KYC, Nomination details, Bank details, Contact details and Specimen Signature of all the Shareholders holding Shares in physical form and compulsory linking of PAN with AADHAAR on or before April 1, 2023. SEBI has issued another circular vide **Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023** in supersession of above mentioned circulars, whereby all shareholders are instructed to complete their PAN, KYC, nomination details, specimen signature **on or before September 30, 2023**.

Further, SEBI has issued master circular no. **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023** regarding **Master Circular for Registrars to an Issue and Share Transfer Agents**, in supersession of above mentioned circular no. **SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023** whereby all shareholders are instructed to complete their PAN, KYC, nomination details, specimen signature **on or before September 30, 2023**.

Further, SEBI has issued circular no. **SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023**, in which provision regarding freezing of folios not having PAN, KYC, and nomination details has been deleted and referral of folios by the Registrar and Share Transfer Agent (“RTA”)/listed company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002, has been done away with.

In terms of above-mentioned master circular (SEBI/HO/MIRSD/POD-1/P/CIR/2023/70) SEBI has mandated the following:

- a. furnishing of PAN, Postal address with PIN, e-mail address, mobile number, bank account details and nomination, specimen signature by holders of physical securities.
- b. ensuring linking of PAN to Aadhaar (As per the Central Board of Direct Taxes (CBDT), it is mandatory to link PAN with Aadhaar number for resident investors by **June 30, 2023 or any other date as may be specified by the Central Board of Direct Taxes**).
- c. any grievance or service request shall be entertained by the RTA only upon furnishing the above mentioned PAN, nomination, bank details, contact details, KYC details and specimen signature.

Please provide detail which is not available with us and if you require any change kindly submit the specified form as tabulated below for necessary update in your folio with the Company Registrar and Transfer Agent (RTA) - MAS Services Limited, T-34, 2nd floor, Okhla Industrial Area, Phase- II, New Delhi – 110020 or email at investor@masserv.com; Phone- 011-26387281-82-83 or [website at www.masserv.com](http://www.masserv.com)

Please facilitate dematerialization of securities held in physical form. SEBI issued circular SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated 25.01.2022 specified service requests which shall be processed only in dematerialized form.

We request you to furnish the documents/details pursuant to above circular, as per the table below, to the RTA M/s. MAS Services Limited.

Keeping in view the above provisions, shareholders holding shares in physical mode are requested to follow the Procedure/ Instructions as notified by SEBI in regard to updation of PAN, KYC details, Nomination immediately in the specified forms as detailed below.

Sr. No.	Details to be updated or incorporated	Document required	Form required
1.	PAN(S) (including of joint holder)	Self-attested copy of pan card (please make sure pan to be linked with aadhaar on or before June 30, 2023 or any other date specified by CBDT)	ISR-1
2.	Registration of postal address or Change of postal address	Copy of any one : 1. Unique Identification Number (UID) (Aadhaar) 2. Valid Passport/Registered Lease or Sale Agreement of Residence, 3. Driving License, 4. Flat Maintenance bill accompanied with additional self-attested copy of Identity Proof of the holder/claimant, 5. Utility bills like Telephone bill (only land line)/ Electricity bill or Gas bill (not more than 3 months old), 6. Id card/document with address issued by any of the following : Central/State Government and its departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions duly attested by their employer with date and organization stamp,7. For FII / sub account: Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken, 8. The Proof	ISR-1

		of Address in the name of the spouse accompanied with self-attested copy of Identity Proof of the spouse, 9. Client Master List of the Demat Account of the holder / claimant, provided by the Depository Participant.	
3.	Email id	Mention e-mail id in ISR-1	ISR-1
4.	Mobile Number	Mention mobile number in ISR-1	ISR-1
5.	Bank detail	Original cancelled cheque (shareholder name printed on it); or Bank passbook/statement attested by bank	ISR-1
6.	Confirmation of Signatures	Original Cancelled cheque (shareholder name printed on it) or Self-attested copy of Bank passbook/bank statement and banker's attestation of the signature of same bank account on ISR-2	ISR-1, ISR-2 (As Applicable)
7.	Incorporation of Nomination	Detail of nominee in SH-13	SH-13
8.	Cancellation or Change of Nomination	Detail of in SH-14	SH-14
9.	Declaration to opt-out of nomination	Declaration in ISR-3	ISR-3

The aforesaid forms can be downloaded from the website of the Company or RTA website.

Folios wherein any one of the said document / details are not available, you will not be eligible to lodge grievance or avail service request from the RTA. Further effective April 01, 2024 you will not be eligible for receiving dividend, interest or redemption payment in physical mode, these payments shall be processed only through electronic mode.

You are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address at the earliest:

MAS Services Limited

T-34, 2nd Floor, Okhla Industrial Area, Phase - II, New Delhi - 110020

Ph.No. :- 011-263872 81/82/83

Website:-www.masserv.com;

Email: investor@masserv.com

DESH RAKSHAK AUSHDHALAYA LIMITED
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The scan copies of the documents may also be e-mailed through your registered email id with MAS Services Limited (RTA) at the e-mail id investor@masserv.com duly e-Signed[#] on the forms and all proofs.

The above-mentioned master circular no. **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** dated **May 17, 2023** can be accessed on the website of the Company as well as on the website of the Securities and Exchange Board of India.

Thanking you,

Yours faithfully,

For **Desh Rakshak Aushdhalaya Limited**

Sd/-

Tosh Kumar Jain

Chairman and Managing Director

DIN: 01540363